

Quadrennial Reports

Instructions for NGOs in General and Special Consultative Status with ECOSOC wishing to submit quadrennial reports.

We are currently experiencing technical difficulties with our iCSO database.

We understand that this may cause inconvenience, and we do appreciate your patience.

Please refer to the below guidance on how to proceed while we implement improvements.

Thank you for your understanding.

1. What is Unavailable?

Several key features are temporarily unavailable until the system is back online. These include:

- **Submitting New Quadrennial Reports:** No new quadrennial report can be submitted.
- **Submitting Overdue Quadrennial Reports from NGOs with suspension of the consultative status:** No pending quadrennial report can be submitted.
- **Accessing or Reviewing Old Quadrennial Reports:** You will not be able to access or review your quadrennial reports that were submitted in the past.
- **Responding to Committee Queries:** You will not be able to respond to questions raised by the ECOSOC Committee on NGOs (for deferred quadrennial reports only).
- **Inquiries to NGO Branch:** The NGO Branch is unable to respond to questions about the expected due date or the current status of your quadrennial report.

2. What Can You Do Right Now?

Prepare Your Quadrennial Report Offline:

Should you wish to prepare the quadrennial report offline, detailed guidelines regarding the preparation of quadrennial reports are available at <https://ecosoc.un.org/en/ngo/submit-quadrennial-report>. Please see in particular parts 4 and 5 of the guidelines. This will ensure that, when the system is back online, you can quickly submit your quadrennial report.

Kindly refer to the following table for the next due date of quadrennial reports:

A report for the period	Should be submitted by	By NGO's that received status in
2021 - 2024	1 June, 2025	1949, 1953, 1957, 1961, 1965, 1969, 1973, 1977, 1981, 1985, 1989, 1993, 1997, 2001, 2005, 2009, 2013, 2017, 2021

3. Have you already submitted your quadrennial report? Here is what to expect:

- If you have submitted your quadrennial report, rest assured that your report has been well received and will be reviewed by the NGO Branch. You will receive a confirmation email while the review is being conducted.
- The NGO Branch will resume its quadrennial report review as soon as the system is functioning again and will notify you if additional information is required through the profile's registered email address.
- Quadrennial reports received by the NGO Branch before 1 June 2024 are currently scheduled to be reviewed by the ECOSOC Committee on NGOs during the 2025 session.
- Overdue quadrennial reports that will be received by the NGO Branch before 1 May 2025 will be reviewed by the ECOSOC Committee on NGOs during the 2025 Resumed session.