



**The Vice-President  
of the  
Economic and Social Council**

30 April 2024

Dear Deputy Secretary-General,

I have the honour to write you in my capacity as the Vice-President of the Economic and Social Council (ECOSOC) responsible for the 2024 ECOSOC operational activities for development segment (OAS), to be held at United Nations Headquarters from 14 – 16 May 2024.

I am pleased to convene the second in-person informal briefing for Member States on **Monday 6 May 2024, from 10.00 – 11.00 a.m. in Conference Room 2**. In this briefing, I will provide an update on the preparations for the 2024 OAS, titled “The United Nations development system: Improving delivery in support of programme countries and their efforts to implement the 2030 Agenda and its SDGs.”

I am pleased to invite you to this briefing, particularly to present the summary and the key highlights of the:

- a) Report of the Secretary-General on Implementation of General Assembly resolution 75/233 on the quadrennial comprehensive policy review of operational activities for development of the United Nations system; and
- b) Report of the Chair of the United Nations Sustainable Development Group on the Development Coordination Office.

For your reference, I am attaching the programme of the event. I am dedicated to ensuring an inclusive and transparent process throughout the 2024 OAS. I warmly invite your active participation at the informal briefing and throughout the entire process.

I look forward to your response and hope that you will be able to participate. I would be grateful if your Office could confirm your availability to Mr. Richard Cores ([cores@un.org](mailto:cores@un.org)) in the Office of Intergovernmental Support and Coordination for Sustainable Development, United Nations Department of Economic and Social Affairs, with copy to [qcpr@un.org](mailto:qcpr@un.org).

Please accept, Excellency, the assurances of my highest consideration.

Tarek Ladeb  
Ambassador  
Permanent Representative

Ms. Amina J. Mohammed  
Deputy Secretary-General of the United Nations  
Chair of the United Nations Sustainable Development Group (UNSDG)  
New York