“**Title of Side Event”**

**Organized by (Add name/s of organization/s and co-sponsor/s)**

**[Date and Time, NY Time/EST]**

1. Background
2. Objectives of the side event, including relation with the SDGs identified in the Guidelines
3. Programme and names of speakers/panelists
4. Guiding Questions for discussion/s
5. Venue Address (if In-person) and/or Platform to be used for virtual side events including Registration link